

Notice of Meeting

Council Overview Board



Date & time Wednesday, 2 March 2016 at 10.30 am	Place Ashcombe Suite County Hall Penrhyn Road Kingston upon Thames KT1 2DN	Contact Bryan Searle or Lucy Collier Room 122, County Hall Tel 020 8541 7368 ross.pike@surreycc.gov.uk	Chief Executive David McNulty
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If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email ross.pike@surreycc.gov.uk.

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Bryan Searle or Lucy Collier on 020 8541 7368.

Members

Mr Steve Cosser (Chairman), Mr Eber Kingston (Vice-Chairman), Mr Mark Brett-Warburton, Mr Bill Chapman, Mr Stephen Cooksey, Mr Bob Gardner Mr Michael Gosling,, Dr Zully Grant-Duff, Mr David Harmer, Mr David Ivison, Mr Nick Harrison, Mr Colin Kemp, Mrs Denise Saliagopoulos, Mrs Hazel Watson and Mr Keith Witham

Ex Officio Members:

Mrs Sally Ann B Marks (Chairman of the County Council) and Mr Nick Skellett CBE (Vice-Chairman of the County Council)

TERMS OF REFERENCE

The Committee is responsible for the following areas:

Performance, finance and risk monitoring for all Council Services	HR and Organisational Development
Budget strategy/Financial Management	IMT
Improvement Programme, Productivity and Efficiency	Procurement
Equalities and Diversity	Other support functions
Corporate Performance Management	Risk Management
Corporate and Community Planning	Europe
Property	Communications
Contingency Planning	Public Value Review programme and process

PART 1
IN PUBLIC

1/16 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

2/16 MINUTES OF THE PREVIOUS MEETING:

To agree the minutes as a true record of the meeting.
Minutes from 28 January to follow.

3/16 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

4/16 QUESTIONS AND PETITIONS

To receive any questions or petitions.

Notes:

1. The deadline for Member's questions is 12.00pm four working days before the meeting (25 February).
2. The deadline for public questions is seven days before the meeting (22 February).
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

5/16 RESPONSES FROM THE CABINET TO ISSUES REFERRED BY THE SCRUTINY BOARD

(Pages 1
- 6)

Responses have been received on the following Items:

- Orbis Public Law
- Revenue & Capital Budget 2016-2017 to 2020-2021

6/16 CHAIRMAN'S UPDATE

7/16 RECOMMENDATIONS TRACKER AND FORWARD WORK PROGRAMME

(Pages 7
- 18)

The Committee is asked to monitor progress on the implementation of recommendations from previous meetings, and to review its Forward Work Programme.

8/16 STAFF SURVEY REPORT

(Pages
19 - 30)

To present the Employee Survey Results since September 2011 and provide expertise in the areas of employee engagement and advocacy.

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9/16 CYBER SECURITY & IMT REPORT

(Pages
31 - 58)

The Board will review the Security Report and the different background items which will cover an update on IT, activity to maintain the cyber security of the organisation, the security programme and the overall Information Management and Technology (IMT) work programme.

10/16 TRUST FUNDS REPORT

(Pages
59 - 64)

To provide Members with an outline of the current arrangements for managing the Council's Trust Funds in the context of a recent Internal Audit report.

11/16 DATE OF NEXT MEETING

The next meeting of the Committee will be held at 10 am on 13 April 2016.

David McNulty
Chief Executive
Published: Date Not Specified

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Thank you for your co-operation

FIELD_TITLE